

## Community Display Policy

### Library display by a community organisation

Gore and Mataura Libraries are able to provide space and resources for a community organisation to hold a short term display. Display space may be made available at the discretion of the Library Manager depending on the following:

- The message or information of the display is of interest to a wide audience
- Suitable space and display furniture is available at the time requested
- The library is able to contribute by including library resources on, or related to, the topic

#### ***What should you do if you want to put a display in the library?***

If you represent an organisation that would like to have a display in the library please approach the Library Manager in person or by phone 03 203 9129 to discuss your request.

### Library noticeboard

Notices for community events and services are displayed at the discretion of the Library Manager.

Not able to be displayed:

- Notices seeking or offering employment
- For sale or wanted to buy notices
- Information of a political nature
- An event or service with associated costs, unless the reason for the event or service is not primarily about making a profit from entrance/participation fee.

#### ***What should you do if you want to put a notice up in the library?***

Please approach Library staff for advice about whether the notice will be displayed. When accepted Library staff will put the notice on display.

### Art for library display

In general an offer to display an artist's work will not be accepted because the library is not able to be accountable for the safety of the work, nor provide insurance.

However an art work may be displayed at the discretion of the library manager and Eastern Southland Gallery curator.